



St. Pius X Preparatory School & Oak House Nursery

ADMISSIONS

A1: Admissions Policy

September 2018

Version 5.0

ADMISSIONS POLICY

St Pius X Prep School is an independent Catholic Preparatory School. It is a school which is recognised as part of the Lancaster Diocese.

Arrangements for Admission

- Children are admitted to the school from the ages of 2 to 11 years of age.
- Admission to Oak House Nursery EYFS is at anytime throughout the year, provided places are available.
- Admission to the Reception classes is in the September following the child's 4th birthday and at any other time during the year, subject to availability of places.
- Admission to the Infant department (key stage 1) EYFS and Junior department (key stage 2) is at the beginning of the academic year i.e., September. Application for places during the year is dependent on availability of places in classes/sets and suitability of applicant.
- Key Stage 1 (KS1) EYFS children are invited to join the school for 2 assessment days to determine their academic and social suitability for joining the school.
- KS2 children are invited to the school for 2 to 3 days to carry out internal entrance assessments to determine their academic levels.

Admission criteria

- Priority is given to children who are baptised Roman Catholics.
- Preference will be given to siblings (brothers or sisters) or those children who live at the same place of residence etc. Admission is not automatic as there may be occasions where a sibling may require an alternative academic environment.
- Any parent seeking a Christian environment for their children's education. Children of all faiths are welcomed if it is evident they wish to benefit from a Catholic education and contribute positively to the ethos of the school.
- Parents agree to pupils attending Mass, collective Worship and participating actively in R.E. lessons.
- Availability of a Bursary on an annual basis, in accordance with the School's admissions criteria.

Special Educational Needs

Children with a statement of Special Educational Needs will be given equal consideration when applying for admission to the school. The allocation of a place will only be given if the school is able make reasonable adjustments to meet the special needs of the child within the normal context of the academic and social setting of the

school. Stated children cannot be funded from school resources; they are expected to pay full fees in accordance with the terms and conditions of the school.

Supplementary funding for individual children has to be provided by Lancashire County Council Education Department.

How Parents can apply for a place at our School

Parents to St Pius X School and/or Oak House Nursery should use the following procedure:-

- Contact the school and request a prospectus.
- Having received the prospectus, the parents then telephone the school and make an appointment to come and meet the Head, staff and children and enjoy a tour of the school.
- If the parents then want to proceed with a place for their child, they should complete a registration form and send it to school with the registration fee.
- Parents wishing to register their children for the Reception class (children aged 4+) are invited to a Reception Registration Evening. A deposit of £100.00 (refundable of the first term’s fees) and the completion of the registration form ensure a child a place in the Reception class in the September of the admission year. Failure to take up a place will result in a loss of deposit.

Admission Appeals

Any appeal regarding admission would be dealt with by the Head and Governing Body.

ANNUAL REVIEW

The Governing Body will review this policy statement annually and update, modify or amend it as it considers necessary to ensure the policy meets the needs of St.Pius X Preparatory School.

Signed.....Date.....(Chair of Governors)

Signed.....Date.....(Headteacher)

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