



**ST PIUS X PREPARATORY
SCHOOL
AND
OAK HOUSE NURSERY**

**EYFS Transition – Child
Development Policy**

OCTOBER 2018
Version 5.0

PRINCIPLES

Transition is the change a child encounters moving from one place to another. As the child develops they experience transition from one learning environment or setting to a new one. By the time a child reaches school age they may have experienced several transitions which will have helped them to adapt their thoughts, feelings and behaviour to meet new expectations.

These transitions may have included:

- Transition from home to an Early Years setting
- Transition between rooms at nursery.
- Transition from one provider to another during the week.
- Transition from a childcare provider to a school.

Transitions need continuity to provide the child with confidence, thereby feeling secure and making the process exciting.

HOME TO SETTING – CHILDREN 2- 4 YEARS

- Parents are offered opportunities to bring their child to Oak House Nursery for settling in sessions. For minimum of 5 hours before their agreed start date.
- The child and parent(s) are introduced to the key person and a tour of the classroom is undertaken, showing how the room works.
- For children aged between 2 years and 4 years a liaison booklet is complete by parents together with the child's new key person, providing all the necessary information for the key person. This usually takes place during the first settling in session after arranging settles to be completed by the parent.
- On the first settle, the parent is invited to stay, allowing them to talk to the key person.
- On the second settle the parent is advised to sit in an area where the child is unaware of their presence. This allows the parent to be easily available if the child becomes distressed. On the last settle it is advisable for the parent to leave the child, and if they feel comfortable the setting to allow the child to familiarise themselves with the key person and environment.
- When starting in the setting, children are invited to bring in photos of people who are close to them and any comforters, especially younger children.

MOVING FROM ROOM TO ROOM

- Transition documents are reviewed and new ones are completed by the parent for the new room, in case of any changes.
- Parents are invited to the new room to meet staff and their key person and also to discuss how the room works.
- The existing key person can then pass the completed transition form to the new key person as well as any necessary information about the child. This can take place in a 10 to 15 minute meeting between the old and new key person
- Settling in sessions are arranged between key persons and parents are informed of these dates. More sessions can be arranged if the child's emotional needs are not secure.

MOVING BETWEEN CHILDCARE SETTINGS

- Transition documents are exchanged between providers once every term to compare a child's learning development. An Early Years Foundation Stage Transfer Record is passed onto the other providers when the child is of school age.

TRANSITION FROM NURSERY TO SCHOOL

- Whether a child is attending St Pius X Preparatory School or another school in the community, we offer full transitional support.
- Early Years Foundation Stage Transition Records are completed on each child going to school and sent to their chosen school.

- Transition books of local schools are provided to use in talking to children about their new school, especially following a visit to the school.
- A child’s future teachers are welcome to our setting to see the child in our environment and to talk about how our room works and chat with the key person.
- The Reception Teacher within our school spends quality time the children.
- Parents session are held to advise on what to Expect from a Reception Class.
- Invite a child previously attending our setting, who is at school, to talk to the children about their experience of school life.
- Display photos of children in their new school uniforms and provide and read books about starting school. When the parents are informed of their child’s new school, the parent has the opportunity to add their child’s name and school to a list displayed outside their room allowing others to know who is going to the same school

PREPARING FOR TRANSITION

- Prepare the child in advance for the transition by talking and looking at transition books, introducing them to staff in the room and the key person.
- Ensure all preparation for the child is implemented before the transition e.g. Peg name, name cards, sleep bag.
- Ensure all staff are familiar with any necessary information on the child.
- Being flexible with the working of the room to meet the child’s needs.
- Ensure parents have met the new key person and all staff in the room. They should be told about how the room works.

ANNUAL REVIEW

The Governing Body will review this policy statement annually and update, modify or amend it as it considers necessary to ensure the policy meets the needs of St. Pius X Preparatory School.

SignedDate (Chair of Governors)

SignedDate (Head teacher)

COMPILED APPROVED REVIEWED REVISED	VERSION	DATE	EDITOR
Compiled	2.0	September 2015	EYFS Staff
Approved	2.0	October 2015	B Banks
Reviewed	4.0	October 2017	SLT Team
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